

Every accounting transaction has at least two sides.

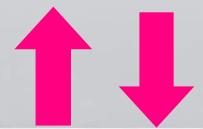
These transactions are recorded in accounts.





What are accounts?

Accounts are individual records of increases and decreases.



The T-account

The T-account is a simplified form of an actual account used for record keeping.

Account

DEBIT = **LEFT side**

CREDIT = RIGHT side

Debits **DO NOT** mean:

- -Good or bad
- -Increase or decrease



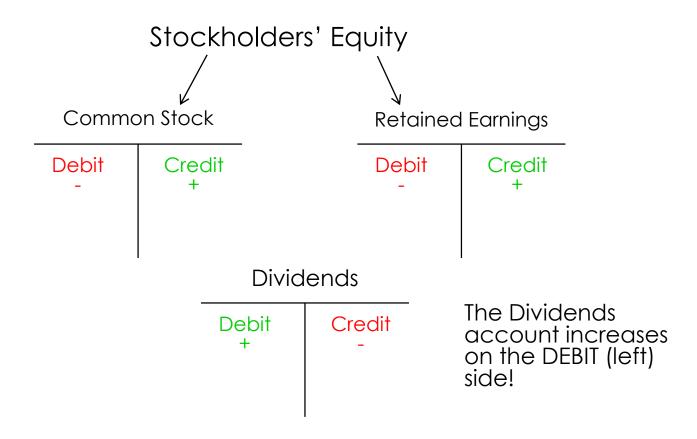
Credits **DO NOT** mean:

- -Good or bad
 - -Increase or decrease

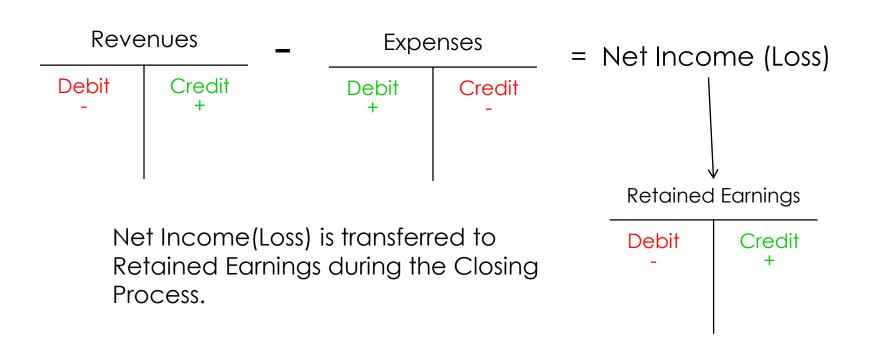


Instead, the decision to use a debit or credit to increase or decrease an account depends on the account!

Assets		=	Liab	ilities	+	Stockholders Equity	
Debit +	Credit -		Debit -	Credit +		Debit -	Credit +



Revenues & Expenses



Confused?

Only need to remember which side each account increases on.

We call this side the "Normal Balance" for the account.

ACCOUNT TYPE	DEBIT (Normal Balance*)	CREDIT (Normal Balance*)	
Balance Sheet			
Assets	DEBIT		
Liabilities		CREDIT	
Capital (Owner's Equity)		CREDIT	
Dividends (Owner's Equity)	DEBIT		
Income Statement			
Revenue		CREDIT	
Expenses	DEBIT		